

# **Births, Deaths, and Marriages Registration (Prescribed Information and Forms) Regulations 1995**

(SR 1995/183)

PURSUANT to section 88(1)(b) of the Births, Deaths, and Marriages Registration Act 1995, Her Excellency the Governor-General, acting by and with the advice and consent of the Executive Council, hereby makes the following regulations.

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### **Note**

**These regulations are administered in the Department of Justice.**

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**Schedule**  
**Prescribed forms**

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**1 Title and commencement**

- (1) These regulations may be cited as the Births, Deaths, and Marriages Registration (Prescribed Information and Forms) Regulations 1995.
- (2) These regulations shall come into force on the day after the date of their notification in the *Gazette*.

**2 Interpretation**

- (1) In these regulations, unless the context otherwise requires,—  
**The Act** means the Births, Deaths, and Marriages Registration Act 1995  
**Disposal**, in relation to a body that has been cremated, means the cremation itself, (not the putting or scattering of the resulting ashes in any place); and **disposed of** has a corresponding meaning  
**Full name** means—
  - (a) First or given name or names; and
  - (b) Surname or family name (if any).
- (2) In these regulations, reference to a form of a particular number is a reference to the form bearing that number set out in the Schedule to these regulations.

**Prescribed information****3 Preliminary notices of birth**

- There is hereby prescribed for the purposes of preliminary notices of birth under section 4 of the Act the following information:
- (a) The date and place of the birth;
  - (b) The sex, birth weight, and length of gestation of the child;
  - (c) Whether the child was stillborn;
  - (d) The full name, usual residential address, and postal address of the mother.

**4 Manner of deposit with Registrar-General of death certificate issued outside New Zealand**

A death certificate issued outside New Zealand shall be deposited with the Registrar-General under section 52(1) of the Act by posting or giving it to the Registrar-General together with—

- (a) Notice in writing of as much of the information prescribed by regulation 7(a) of these regulations to be contained in death certificates (not being information contained in the certificate) as is known to the person depositing the certificate:
- (b) Notice in writing of as much of the following information relating to the person to whom the certificate relates (not being information contained in the certificate) as is known to the person depositing the certificate):
  - (i) Nationality:
  - (ii) Last known place of residence in New Zealand (if any):
  - (iii) How long resident in New Zealand (if at all):
  - (iv) When last resident in New Zealand (if at all):
- (c) Notice in writing of the following information relating to the person depositing the certificate:
  - (i) Full name:
  - (ii) Usual residential address:
  - (iii) Relationship (if any) to the person to whom the certificate relates:
  - (iv) Length of acquaintance (if any) with the person to whom the certificate relates.

**5 Information relating to solemnisation of marriage**

The following information is prescribed for the purposes of sections 55 to 57, and 62D of the Act:

- (a) in relation to both the bride and bridegroom,—
  - (i) full name:
  - (ii) full name at birth (if different from current name):
  - (iii) date of birth:
  - (iv) usual occupation, profession, or job:

- (v) relationship status immediately before the marriage (never in a civil union and never married, previously in a civil union, previously married, or, in the case where the couple have changed the form of their relationship from civil union to marriage, the fact of the change being effected and the date and place of the earlier civil union):
- (vi) if previously married or in a civil union, how and when the most recent marriage or civil union was dissolved:
- (vii) place of birth:
- (viii) usual residential address:
- (b) in relation to the parents of the bride and bridegroom, full name, and surname or family name at birth (if different from current surname or family name):
- (c) date of marriage:
- (d) place of marriage.

Regulation 5 was substituted, as from 26 April 2005, by regulation 3 Births, Deaths, and Marriages Registration (Prescribed Information and Forms) Amendment Regulations 2005 (SR 2005/82).

**5A Information relating to solemnisation of civil union**

The following information is prescribed for the purposes of sections 62B to 62D of the Act:

- (a) in relation to both parties to the civil union,—
  - (i) full name:
  - (ii) full name at birth (if different from current name):
  - (iii) date of birth:
  - (iv) sex:
  - (v) usual occupation, profession, or job:
  - (vi) relationship status immediately before the civil union (never in a civil union and never married, previously in a civil union, previously married, or, in the case where the couple have changed the form of their relationship from marriage to civil union, the fact of the change being effected and the date and place of the earlier marriage):

- (vii) if previously in a civil union or previously married, how and when the most recent civil union or marriage was dissolved:
- (viii) place of birth:
- (ix) usual residential address:
- (b) in relation to the parents of the parties, full name, and surname or family name at birth (if different from current surname or family name):
- (c) date of civil union:
- (d) place of civil union.

Regulation 5A was inserted, as from 26 April 2005, by regulation 3 Births, Deaths, and Marriages Registration (Prescribed Information and Forms) Amendment Regulations 2005 (SR 2005/82).

## **6 Birth certificates**

There is hereby prescribed to be contained in a birth certificate relating to any person's birth,—

- (a) In all cases,—
  - (i) The person's full name as registered on the initial registration of the birth:
  - (ii) Details of all changes of the person's name registered after the initial registration of the birth:
  - (iii) The person's sex:
  - (iv) The date of the birth:
  - (v) The place of the birth:
  - (vi) Where the birth was a multiple birth, the fact that it was such a birth and the person's birth order:
  - (vii) In relation to the person's parents, full name; date of birth; age at the time of the child's birth; and place of birth; and full name at birth (if not the full name on initial registration of the birth); as registered on the initial registration of the birth:
- (viii) the person's citizenship by birth status, if the person was born on or after 1 January 2006:
- (b) In the case of birth in respect of which the information was expressly recorded,—
  - (i) The kainga (residence), iwi (tribe), and ahuatanga (description) of the person's mother:
  - (ii) The kainga, iwi, and ahuatanga of the person's father.

Paragraph (a)(vii) was amended, as from 26 April 2005, by regulation 4 Births, Deaths, and Marriages Registration (Prescribed Information and Forms) Amendment Regulations 2005 (SR 2005/82) by omitting the words “usual occupation, profession, or job;”.

Paragraph (a)(viii) was inserted, as from 1 January 2006, by regulation 3 Births, Deaths, and Marriages Registration (Prescribed Information and Forms) Amendment Regulations (No 2) 2005 (SR 2005/298).

#### **6A Information relating to notification of death for registration**

- (1) Information that must be provided under section 47(1)(b) of the Act for electronic notification of a death for registration is the same information as is required by form 4.
- (2) However, a person notifying a death for registration under section 47(1)(b) of the Act—
  - (a) is not required to provide his or her signature; and
  - (b) must provide his or her contact email address.

Regulation 6A was inserted, as from 26 April 2005, by regulation 5 Births, Deaths, and Marriages Registration (Prescribed Information and Forms) Amendment Regulations 2005 (SR 2005/82).

#### **7 Death certificates**

- (1) There is hereby prescribed to be contained in a death certificate relating to any person—
  - (a) In all cases,—
    - (i) The person’s full name:
    - (ii) The person’s full name at birth (if not the person’s full name at death):
    - (iii) The date of the death:
    - (iv) The place of the death:
    - (v) The person’s usual residential address:
    - (vi) The person’s usual occupation, profession, or job:
    - (vii) The person’s sex:
    - (viii) The person’s date of birth and age at death:
    - (ix) Where the person was born:
    - (x) In the case of a person born outside New Zealand who died in New Zealand, how long the person had been in New Zealand before death:
    - (xi) In relation to the person’s parents, full name; and full name at birth (if not full name at death):

- (xii) relationship status immediately before death:
- (xiii) in respect of each time (if any) that the person entered a civil union, the person's age at the time of the civil union, the place of solemnisation of the civil union, the civil union partner's full name at that time, and the sex and age of the partner when the person died (if still living at that time):
- (xiib) in respect of each time (if any) that the person married, the person's age at the time of the marriage, the place of solemnisation of the marriage, the spouse's full name at that time, and the sex and age of the spouse when the person died (if still living at that time):
- (xiic) in respect of each time (if any) that the person entered a de facto relationship, the partner's full name, and the sex and age of the partner when the person died (if still living at that time):
- (xiid) the sex and age of the person's children when the person died (if still living at that time).
- (xiii) The cause or causes of the person's death, and (if more than 1, in respect of each) the interval between onset and death:
- (xiv) the name of the doctor who certified the death and the date on which the person was last attended by the doctor or, as the case requires, the name of the doctor who completed a doctor's certificate in respect of the death:
- (xv) The date on which and place where the person's body was disposed of; and
- (b) In the case of death in respect of which the information was expressly recorded,—
  - (i) The person's kainga (residence), iwi (tribe) or sub-tribe, and ahuatanga (description):
  - (ii) The degree of Maori ancestry of the person:
  - (iii) The kainga, iwi or subtribe, ahuatanga, and degree of Maori ancestry (if any) of the person's father:

- (iv) The kainga, iwi or subtribe, ahuatanga, and degree of Maori ancestry (if any) of the person's mother; and
- (c) In the case of a death in respect of which information has been recorded under section 50 of the Act, or a corresponding provision of any former Act,—
  - (i) The name of the force or unit in which the person concerned was serving at the time of death:
  - (ii) The person's official number (if any) and rank at the time of death:
  - (iii) The person's last occupation, profession, or job, and usual residential address, before departure from New Zealand:
  - (iv) The source or sources of information from which particulars of the place, time, date, and cause, of the death, and the place in which the person's body was disposed of, were obtained.
- (2) The number of a person's legal relationships for which details must be contained in a death certificate is limited to the 4 most recent relationships before death.
- (3) In subclause (2), **legal relationship** means a marriage, civil union, or de facto relationship.

Subclause (1)(a)(xi) was amended, as from 26 April 2005, by regulation 6(1) Births, Deaths, and Marriages Registration (Prescribed Information and Forms) Amendment Regulations 2005 (SR 2005/82) by omitting the words "usual occupation, profession, or job,".

Subclause (1)(a)(xii) was substituted, as from 26 April 2005, by regulation 6(2) Births, Deaths, and Marriages Registration (Prescribed Information and Forms) Amendment Regulations 2005 (SR 2005/82).

Subclause (1)(a)(xiii) to (xiiid) were inserted, as from 26 April 2005, by regulation 6(2) Births, Deaths, and Marriages Registration (Prescribed Information and Forms) Amendment Regulations 2005 (SR 2005/82).

Subclause (1)(a)(xiv) was substituted, as from 26 April 2005, by regulation 6(3) Births, Deaths, and Marriages Registration (Prescribed Information and Forms) Amendment Regulations 2005 (SR 2005/82).

Subclauses (2) and (3) were inserted, as from 26 April 2005, by regulation 6(4) Births, Deaths, and Marriages Registration (Prescribed Information and Forms) Amendment Regulations 2005 (SR 2005/82).

## **8 Marriage certificates**

There is hereby prescribed to be contained in a marriage certificate—

- (a) In relation to both the bride and bridegroom,—
- (i) Full name:
  - (ii) Full name at birth (if different from full name on marriage):
  - (iii) Date of birth, and age at the time of the marriage:
  - (iv) Usual occupation, profession, or job:
  - (v) relationship status immediately before the marriage including, in the case where the couple have changed the form of their relationship from civil union to marriage, the fact of the change being effected and the date and place of the earlier civil union:
  - (vi) if previously married or in a civil union, how and when the most recent marriage or civil union was dissolved:
  - (vii) Place of birth:
  - (viii) Usual residential address (in full):
  - (ix) Any new names or change of name included (under section 62(1) of the Act or any corresponding provision of a former Act) in the information relating to the person's birth recorded under the Act or any former Act:
  - (x) Details (relating to any dissolution of marriage or conviction for bigamy) recorded under section 59 or section 60 of the Act or any corresponding provision of a former Act:
  - (xi) in relation to a couple who have changed the form of their relationship from marriage to civil union, the fact of that change being effected and the date and place of the civil union:
- (b) In relation to the parents of the bride and bridegroom, full name; and surname or family name at birth (if not the current surname or family name):
- (c) Date of marriage:
- (d) Place of marriage.

Paragraph (a) was amended, as from 26 April 2005, by regulation 7(1) Births, Deaths, and Marriages Registration (Prescribed Information and Forms) Amendment Regulations 2005 (SR 2005/82) by substituting the word “both” for the words “both to”.

Paragraph (a)(v) and (a)(vi) were substituted, as from 26 April 2005, by regulation 7(2) Births, Deaths, and Marriages Registration (Prescribed Information and Forms) Amendment Regulations 2005 (SR 2005/82).

Paragraph (a)(xi) was inserted, as from 26 April 2005, by regulation 7(3) Births, Deaths, and Marriages Registration (Prescribed Information and Forms) Amendment Regulations 2005 (SR 2005/82).

Paragraph (b) was amended, as from 26 April 2005, by regulation 7(4) Births, Deaths, and Marriages Registration (Prescribed Information and Forms) Amendment Regulations 2005 (SR 2005/82) by omitting the words “usual occupation, profession, or job;”.

### **8A Civil union certificates**

The following information is prescribed to be contained in a civil union certificate:

- (a) in relation to both parties to the civil union,—
  - (i) full name:
  - (ii) full name at birth (if different from full name at time of civil union):
  - (iii) date of birth and age at the time of the civil union:
  - (iv) sex:
  - (v) usual occupation, profession, or job:
  - (vi) relationship status immediately before the civil union including, in the case where the couple have changed the form of their relationship from marriage to civil union, the fact of the change being effected and the date and place of the earlier marriage:
  - (vii) if previously in a civil union or previously married, how and when the most recent civil union or marriage was dissolved:
  - (viii) place of birth:
  - (ix) usual residential address (in full):
  - (x) new names or changes of name included (under section 62G of the Act) in the information relating to the person’s birth recorded under the Act:
  - (xi) details (relating to any dissolution of civil union or conviction for bigamy) recorded under section 62E or section 62F of the Act:
  - (xii) in relation to a couple who have changed the form of their relationship from civil union to marriage,

the fact of that change being effected and the date and place of the marriage:

- (b) in relation to the parents of the parties, full name, and surname or family name at birth (if different from current surname or family name):
- (c) date of civil union:
- (d) place of civil union.

Regulation 8A was inserted, as from 26 April 2005, by regulation 8 Births, Deaths, and Marriages Registration (Prescribed Information and Forms) Amendment Regulations 2005 (SR 2005/82).

## **Prescribed forms**

### **9 Forms**

There are hereby prescribed—

- (a) For a preliminary notice of birth under section 4 of the Act, form 1:
- (b) For a notification of birth under section 11 of the Act, form 2:
- (c) For a notice taking responsibility for the disposal of a body under section 40(1)(b) of the Act, form 3:
- (d) For a notification of death under section 47 of the Act, form 4:
- (e) For a certificate under section 59 of the Act of an order—
  - (i) Dissolving a marriage; or
  - (ii) Declaring that a party to a marriage is presumed to be dead and that the marriage is dissolved; or
  - (iii) Declaring a marriage to be void *ab initio*,—form 5.

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## **Schedule Prescribed forms**

Reg 9

**Births, Deaths, and Marriages Registration  
(Prescribed Information and Forms)  
Regulations 1995**

Reprinted as at  
3 September 2007

Schedule

**Form 1**



OFFICE OF THE REGISTRAR

**births**

**Notice of Birth**

- This form must reach a Registrar of Births within 5 working days of the birth.
- **Hospital Births** This form must be filled in and signed by the person in charge of the premises for every live birth and stillbirth.
- **Home Birth** This form must be filled in and signed for every live birth and stillbirth by the doctor, or the midwife if no doctor is present. If no midwife or doctor was present at the birth the person in charge of the premises where the birth took place or where the mother was admitted to immediately after the birth must sign it.
- **A Stillbirth** That is a baby born after the 20th week of pregnancy who does not breathe or show any signs of life or, a baby born dead at any time during the pregnancy and weighs 400 grams or more at birth.

**CHILD**

Sex of child	<input type="radio"/> Female	<input type="radio"/> Male	
Date of birth	<input type="text"/>	<input type="text"/>	<input type="text"/>
	day	month	year
Place of birth <i>Name of hospital and town or city, or address of private home</i>	<input type="text"/>		
Was this child stillborn	<input type="radio"/> No	<input type="radio"/> Yes	
Birth weight	<input type="text"/>	grams	
Length of gestation weeks	<input type="text"/>	weeks	

**MOTHER**

First or given name(s)	<input type="text"/>
Surname or family name	<input type="text"/>
Residential address <i>Number and street, suburb, town or city</i>	<input type="text"/>
Postal address	<input type="text"/>

**PERSON GIVING NOTICE**

First or given name(s)	<input type="text"/>
Surname or family name	<input type="text"/>
Occupation	<input type="text"/>

/ /  
signature date









**Form 2—continued**

25 Are you a descendant of a New Zealand Māori?  
 No  Yes  Don't know

26 Which ethnic group(s) do you belong to?  
 Tick the box or boxes that apply to you:  
 NZ European  Māori  Samoan  Tongan  
 Cook Island Maori  Niuean  Chinese  Indian  
 Other such as Dutch, Japanese, Tokelauan. Please state:  
 \_\_\_\_\_

27 Citizenship or residency status  
 Complete the following section to show if you were a NZ citizen, NZ permanent resident or Australian citizen / permanent resident, when your child was born. Your details will be checked against databases held by the Department of Internal Affairs, the Department of Labour (Immigration), and/or with registration authorities in the Cook Islands, Niue or Tokelau (where relevant).

**New Zealand citizen**  
 (Please tick the relevant box below to indicate how you obtained NZ citizenship)  
 **NZ citizen born in New Zealand**  
 Go to question 28

**NZ permanent resident**  
 (This means that you are entitled in terms of the Immigration Act 1987 to be in New Zealand indefinitely)  
 Number of the passport/travel document you entered New Zealand on:  
 \_\_\_\_\_

**Australian citizen or permanent resident of Australia**  
 Number of the passport/travel document you entered New Zealand on:  
 \_\_\_\_\_  
 Go to question 28

**None of these**  
 Go to question 28

OR NZ citizen born in:  
 the Cook Islands  
 Niue  
 Tokelau  
 Please enter your NZ passport number:  
 \_\_\_\_\_

OR Resident of Cook Islands, Niue or Tokelau  
 **Niue or Tokelau**  
 (This means that you are entitled to reside indefinitely in one of these places)  
 Number of the passport/travel document you entered NZ on:  
 \_\_\_\_\_

and the name shown on your passport in the boxes at the bottom of this page.  
 OR **NZ citizen by descent**  
 (This means you were born overseas to NZ citizen parent(s), or you were born overseas and adopted by NZ citizen parent(s))  
 If you have registered your citizenship by descent with the NZ Citizenship Office, please enter:  
 • Your registration date:          
 • Your NZ Citizenship Certificate number: \_\_\_\_\_  
 • The name shown on your certificate in the boxes at the bottom of this page.  
 If you have **not** registered your citizenship by descent with the NZ Citizenship Office, please phone **0800 22 51 51** to apply to do this

OR **NZ citizen by grant** (This means you applied for and were granted NZ citizenship)  
 Please enter:  
 • The date your citizenship was granted:          
 • Your NZ Citizenship Certificate number: \_\_\_\_\_  
 • The name shown on your certificate in the boxes below.

What is the name shown on your NZ citizenship certificate or NZ passport?  
 All first or given name(s) (as shown on your NZ citizenship certificate/NZ passport)  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 Surname or family name (as shown on your NZ citizenship certificate / NZ passport)  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

**Births, Deaths, and Marriages Registration  
(Prescribed Information and Forms)  
Regulations 1995**

Reprinted as at  
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Schedule

Form 2—continued

**Parents**

28 Are there other children born from the same parent relationship? (This means other children with the same mother AND father as the new child. If this is the first child of the relationship, tick the answer No)

No  
 Yes → How many children?

→ Complete the following table giving the sex and date of birth for each child, but do not include the child you are registering now. Give sex and date of birth for each child and if a child has since died or was stillborn show this by ticking the appropriate box and also give sex and date of birth of that child.

	Female	Male	Since died	Stillborn	Date of Birth							
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	D	D	M	M	Y	Y	Y	Y
Child 1	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="text"/>							
Child 2	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="text"/>							
Child 3	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="text"/>							
Child 4	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="text"/>							
Child 5	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="text"/>							
Child 6	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="text"/>							

If there are more children, please continue their details on a separate piece of paper.

29 What was the parents' relationship with each other at the relevant time? (See the Notes Page for what "the relevant time" means)

Married    In a civil union    In a de facto relationship    Not married or in a civil union or de facto relationship  
(See Notes Page for criteria)

↓  
Date of marriage/civil union:

Place of marriage/civil union:

City/town:

Country:   
(if solemnised overseas)

**Signature details**

(Before completing this section, please see the Notes Page for what "the relevant time" means)

30 If the parents were legally married to each other, or in a civil union or de facto relationship with each other at the relevant time, either or both may sign where shown below:

Signature of Mother

Signature of Father

31 If the child's parents were not married to each other, or in a civil union with each other, or in a de facto relationship with each other at the relevant time, the MOTHER only must sign here:

Signature of Mother

If the parents were not married to each other or in a civil union with each other, or in a de facto relationship with each other at the relevant time, and the father's details are to be included, both the mother and father must sign below

32 MOTHER: I consent to including the father's details in the birth registration of this child.

Signature of Mother

33 FATHER: I agree to my details being included in the birth registration of this child.

Signature of Father

Please check all required signatures are entered.

**Parent contact details** (Information for administrative purposes only)

What are the daytime contact details for the mother or father if there are any queries?

Name and telephone number of mother

Name and telephone number of father

Form 2 was amended, as from 26 April 2005, by regulation 9(1)(a) Births, Deaths, and Marriages Registration (Prescribed Information and Forms) Amendment Regulations 2005 (SR 2005/82) by inserting the words "or in a civil union with" after the words "married to" in each place where they appear.

Form 2 was amended, as from 26 April 2005, by regulation 9(1)(b) Births, Deaths, and Marriages Registration (Prescribed Information and Forms)

Form 2—*continued*

Amendment Regulations 2005 (SR 2005/82) by inserting the words “or civil union” after the word “marriage” in each place where it appears.

Form 2 was substituted, as from 1 July 2005, by regulation 9(3) Births, Deaths, and Marriages Registration (Prescribed Information and Forms) Amendment Regulations 2005 (SR 2005/82).

Form 2 was substituted, as from 1 January 2006, by regulation 4 Births, Deaths, and Marriages Registration (Prescribed Information and Forms) Amendment Regulations (No 2) 2005 (SR 2005/298).

Form 3  
Transfer of charge of body deaths



**Transfer of Charge of Body**

<b>DECEASED</b>	
Name	<input type="text"/> <input type="text"/>
	<small>First or given name(s) Surname or family name</small>
Last home address	<input type="text"/>
Place of death	<input type="text"/>
Date of death	<input type="text"/> <input type="text"/> <input type="text"/>
	<small>day month year</small>
Sex	<input type="radio"/> Femal <input type="radio"/> Male

<b>PERSON WHO IS TRANSFERRING CHARGE OF THE BODY</b>	
Name	<input type="text"/> <input type="text"/>
	<small>First or given name(s) Surname or family name</small>
Occupation	<input type="text"/>
Contact telephone number	<input type="text"/>
Signature of the person who is transferring charge of the body	<input type="text"/> / /
	<small>signature date</small>

<b>PERSON WHO IS TAKING CHARGE OF THE BODY</b>	
Name	<input type="text"/> <input type="text"/>
	<small>First or given name(s) Surname or family name</small>
Occupation	<input type="text"/>
Contact telephone number	<input type="text"/>
Tick one of these, the one that is true in this case	<input type="radio"/> I am removing the body for anatomical examination under the Human Tissues Act 1964. <input type="radio"/> I take full responsibility for the disposal of the body of the deceased. The place where I intend to dispose of the body of the deceased is:
Full description of the place where you intend to dispose of the body	<input type="text"/>
I acknowledge that I have taken custody of the body of the deceased identified above, and I accept responsibility for notifying a registrar of all legal requirements concerning the death of the deceased.	
I have received the Medical Certificate of Causes of Death/Coroner's Order and I will include it with the Notification of Death for Registration form.	
Signature of the person who is transferring charge of the body	<input type="text"/> / /
	<small>signature date</small>

## Form 4 Notification of death for registration

	<b>Deceased</b>	
1 Name of deceased	First or given name(s)	Surname or family name
2 Name at birth (if different from above)	First or given name(s)	Surname or family name
3 Date of death	Day	Month
4 Place of death in full		
5 Cause or causes of death (as specified in doctor's certificate or coroner's order)		
6 Name of certifying doctor		
7 Date last seen alive by certifying doctor	Day	Month
8 Sex of deceased	<input type="radio"/> Female <input type="radio"/> Male	
9 Date of birth and age	Day	Month
10 Place of birth	Town or city	Country (if not New Zealand)
11 If not born in New Zealand, number of years lived here	Years	
12 Usual home address		
13 Usual occupation, profession, or job		
14 Was the deceased descended from a New Zealand Maori?	<input type="radio"/> No <input type="radio"/> Yes <input type="radio"/> Don't know	
15 Which ethnic group did the deceased belong to? <i>Tick the circle or circles that apply</i>	<input type="radio"/> NZ European <input type="radio"/> Maori <input type="radio"/> Samoan <input type="radio"/> Cook Island Maori <input type="radio"/> Tongan <input type="radio"/> Niuean <input type="radio"/> Chinese <input type="radio"/> Indian <input type="radio"/> Other such as Dutch, Japanese, Tokelaun, Please state:	
16 Date of disposal of body	Day	Month
17 Place of disposal of body in New Zealand (or place outside New Zealand to which body proposed to be removed)		
18 Age of each daughter		
19 Age of each son		
	<b>Parents of deceased</b>	
20 Mother's full name	First or given name(s)	Surname or family name

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Form 4—*continued*

21 Mother's full name at birth  
(if different from above)

22 Mother's occupation,  
profession, or job

23 \*Father's full name  
First or given name(s)  Surname or family name

24 \*Father's full name at birth  
(if different from above)

25 \*Father's occupation,  
profession, or job

\*If the deceased person was born as a result of an assisted human reproduction procedure (such as artificial insemination), the details in questions 23 to 25 should be completed as follows:

- (a) if the mother was married to, or in a civil union or de facto relationship with, a man who consented to the mother undergoing the procedure, that man's details should be entered. Do not tick the following circle;
- (b) if the mother was living in a civil union or de facto relationship with a woman who consented to the mother undergoing the procedure, tick the following circle, enter the details of the mother's partner, and complete the details in the rest of the form wherever details of "Father" are indicated. Her details will be shown on the person's death certificate as "Other parent" (instead of "Father").
- Tick this circle if situation (b) applies —

**Relationship details of deceased**

26 Relationship status  
at time of death

Married  In civil union  In de facto relationship  Never been in a legal relationship

Permanently separated (from marriage or civil union)  Marriage/civil union dissolved  Separated from de facto partner  Spouse/partner deceased

27 Details of most relationship (if any):

Marriage  Civil union  De facto relationship

Place of marriage/civil union: Town or city  Country (if not New Zealand)  Age of deceased at time of marriage/civil union  years

Spouse/partner: full name (when relationship formalised): First or given name(s)  Surname or family name  Age, if living  Sex of spouse/partner  Female  Male

28 If previously in relationship—details of previous relationship

Marriage  Civil union  De facto relationship

Place of marriage/civil union: Town or city  Country (if not New Zealand)  Age of deceased at time of marriage/civil union  years

Spouse/partner: full name (when relationship formalised): First or given name(s)  Surname or family name  Age, if living  Sex of spouse/partner  Female  Male

29 If previously in relationship—details of previous relationship

Marriage  Civil union  De facto relationship

Place of marriage/civil union: Town or city  Country (if not New Zealand)  Age of deceased at time of marriage/civil union  years

Spouse/partner: full name (when relationship formalised): First or given name(s)  Surname or family name  Age, if living  Sex of spouse/partner  Female  Male

30 If previously in relationship—details of previous relationship

Marriage  Civil union  De facto relationship

Place of marriage/civil union: Town or city  Country (if not New Zealand)  Age of deceased at time of marriage/civil union  years

Spouse/partner: full name (when relationship formalised): First or given name(s)  Surname or family name  Age, if living  Sex of spouse/partner  Female  Male

Form 4—*continued*

**Person registering death**

31 Description or occupation

32 Name

/  /

Signature Date

33 Contact telephone number

34 Business or residential address

35 Was the deceased a marriage celebrant or civil union celebrant?  No  Yes

36 Was the deceased a Justice of the Peace?  No  Yes

37 Did the deceased hold an honour or award?  No  Yes  Name hour(s) or award(s)

Form 4 was substituted, as from 26 April 2005, by regulation 9(2) Births, Deaths, and Marriages Registration (Prescribed Information and Forms) Amendment Regulations 2005 (SR 2005/82).

Form 4 was substituted, as from 1 July 2005, by regulation 9(3) Births, Deaths, and Marriages Registration (Prescribed Information and Forms) Amendment Regulations 2005 (SR 2005/82).

**Form 5  
Certificate of dissolution of marriage**



**Certificate of Dissolution of Marriage**

**The marriage of** \_\_\_\_\_  
First or given name(s) of bride  
\_\_\_\_\_  
Surname or family name of bride  
**and** \_\_\_\_\_  
First or given name(s) of bridegroom  
\_\_\_\_\_  
Surname or family name of bridegroom  
**on** \_\_\_\_\_  
Date of marriage  
**at** \_\_\_\_\_  
Place of marriage

**was dissolved by** \*(i) an order dissolving the marriage.  
\*Cross out two of these options \*(ii) an order declaring that a party of the marriage is presumed to be dead and that the marriage is dissolved.  
\*(iii) an order declaring the marriage to be void ab initio.

**The order was made by the Family Court at** \_\_\_\_\_  
place  
**and took effect as a final order on** \_\_\_\_\_  
date

**I certify that the above is true and correct** \_\_\_\_\_  
signature of Deputy/Registrar of the Court

**Date** \_\_\_\_\_  
day month year

**Court reference No.** \_\_\_\_\_

MARIE SHROFF,  
Clerk of the Executive Council.

**Explanatory Note**

*This note is not part of the regulations, but is intended to indicate their general effect.*

These regulations, which come into force the day after notification in the *Gazette*, prescribe the information to be notified, and certain forms to be used, under the Births, Deaths, and Marriages Registration Act 1995.

**Births, Deaths, and Marriages Registration  
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